

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

March 11, 2024

A regular meeting of the Frederick Area Board of Education was called to order on March 11, 2024, at 6:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Others in attendance: Dan Miller, Tom Grimmond, Troy Millard and Morgan Johnson.

The meeting began with all present reciting the Pledge of Allegiance.

2024-070 Motion by Achen, second by Ellwein to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

2024-071 Motion by Ellwein, second by Hart to approve the following consent agenda items. All voted Aye. Motion carried.

- a. February 12, 2024 Regular Meeting Minutes
- b. February 2024 Payroll
- c. February 2024 Financial Report
- d. March 2024 Bills

Financial Report:

General Fund- Checking: Bal 2-1-24: \$424,228.94; Receipts: \$118,697.19; Disbursements: \$203,572.08; Bal 2-29-24 \$339,354.05. **Investments:** Bal 2-1-24: \$508,110.66; Interest: \$78.33; Bal 2-29-24: \$508,188.99. **Ending Fund Balance:** \$847,543.04.

Imprest Fund: Bal 2-1-24: \$3,460.12; Receipts: \$1,574.88; Disbursements: \$696.25; Bal 2-29-24 \$4,338.75.

Capital Outlay Fund- Checking: Bal 2-1-24: \$633,468.51; Receipts: \$7,395.28; Disbursements: \$8,200.54; Bal 2-29-24 \$632,663.25. **Investments:** Bal 2-1-24: \$2,053,800.96. **Ending Fund Balance:** \$2,686,464.21.

Special Education Fund- Checking: Bal 2-1-24: \$63,569.63; Receipts: \$3,040.57; Disbursements: \$33,193.78; Bal 2-29-24 \$33,416.42. **Investments:** Bal 2-29-24: \$1,443,913.67. **Ending Fund Balance:** \$1,477,330.09.

Food Service Fund: Bal 2-1-24: \$16,357.14; Receipts: \$7,233.46; Disbursements: \$15,563.59; Bal 2-29-24 \$8,027.01.

Drivers Ed Fund: Bal 2-29-24 \$0.04; Receipts: \$1,750.00; Disbursements: \$0; Bal 2-29-24 \$1,750.04.

Custodial Fund: Bal 2-1-24: \$54,915.50; Receipts: \$6,851.44; Disbursements: \$7,224.04; Bal 2-29-24 \$54,542.90.

Ovid J Stevens Scholarship: **Checking:** Bal 2-29-24 \$.85. **Investments:** Bal 2-29-24: \$25,773.29. **Ending Fund Balance:** \$25,774.14.

Claims approved: General Fund salaries 109,808.30; Special Education salaries 16,847.11; Food Service salaries 4,209.94. EFTPS, federal income tax/Social Security/Medicare 34,545.30; AFLAC, supplemental insurance 1,126.81; American Funds, retirement 638.89; Delta Dental, insurance 2,219.30; Northern Plains Insurance Pool 15,610.47; The Standard, life insurance 242.08; Security Benefits, retirement 2,177.78; Optilegra, vision insurance 470.57; SD Retirement 17,811.12; SD Retirement Supplemental, 3,811.55. Total: \$209,519.22.

Bills approved: General Fund: Aberdeen Awards-fb awards, 160.71; Agtegra-fuel/heating fuel, 9,319.16; Amazon-supplies, 491.81; Bricks TV & Appliance-washing machine labor, 120.00; Brown County Treasurer-bus registration, 28.20; Cahill Bauer & Associates-fy23 audit, 3,450.00; CWD-FFVP, 644.75; Century Business Products-copier overage, 465.43; Cole Papers-custodial supplies, 1,123.91; Dakota Prairie Museum-art exhibit registration, 75.00; Dallmann, Jennifer-education reimbursement, 60.00; Edutrak-lunch software, 1,880.50; Farmers Union Oil-bus/vehicle maintenance, 276.01; FASD Imprest Fund-misc., 696.25; First National Bank-state bbb tournament meal money, 2,017.00; GDI News-publishing, 158.11; Hauff Mid America Sports-basketballs, 151.53; Jensen, Nevan-bb liveticket, 30.00; Johnson Controls-heat repair, 963.73; Jostens-yearbook deposit, 1,020.00; JVT-phone, 253.45; JW Pepper-music, 86.99; Ketterling-team photos, 170.00; Little, Jennifer-extra duty-concessions, 20.00; Losure, Erik-liveticket worker, 15.00; MARC-maintenance supplies, 805.32; Merchant Services-cc processing fees, 122.98; Midstates Group-xc banner, 277.00; Midwest Wall Systems-house maintenance, 1,581.00; Montana-Dakota Utilities-utilities, 5,617.00; Morlock, Marty- fuel reimbursement, 40.00; Napa Central-transportation supplies, 57.99; Northern State University-spring 2024 digital textbooks, 473.97;

Pantorium Cleaners-supplies, 133.40; Pierson Ford-expedition maintenance, 395.85; Pirate Ship-postage, 11.97; Ringgenberg, Jessica-extra duty concessions, 20.00; Runnings-transportation supplies, 6.99; Schlosser, Andrew-bb liveticket, 15.00; SD FCCLA-SLC registration, 1,765.00; SDIAAA-conference registration, 78.00; Sumption, Austin-bbb ref, 50.00; Sumption, Stacey-extra duty concessions, 20.00; Taylor Music-horn repairs, 150.00; Teachers Pay Teachers-curriculum supplements, 5.00; Top Notch Repair-bathroom maintenance, 300.00; Town of Frederick-utilities, 662.64; USPS-stamps, 68.00; WalMart-title I supplies, 105.15. **Capital Outlay Fund:** Amazon-books, 106.37; Century Business Products-copier lease, 306.66; Johnson Controls-building efficiency, 17,715.36; MARCO-intercom installment, 13,944.00. **Special Education Fund:** Avera-OT/PT, 4,675.68; Johnson, Morgan-conference meal money, 60.00; Kusters, Christine-conference meal money, 60.00. **Food Service Fund:** Amazon-supplies, 15.49; CWD-food/supplies, 4,022.38; Community Store-food, 34.21; FASD Custodial Fund-leftover concessions, 39.34; Pantorium Cleaners-kitchen supplies, 92.35. **Imprest Fund:** Brown County Sheriff-fingerprints, 100.00; Division of Criminal Investigation-background checks, 216.25; First National Bank-reimburse admission cash box, 18.00; Haas, Wayne-track/field clinic meals, 46.00; Morlock, Marty-track/field clinic meals, 46.00; NSU-science fair registration, 150.00; SoDak Track Clinic-track/field clinic, 120.00. **Custodial Fund:** Cash-Wa-concessions, 338.66; Cash-Wa Direct-concessions, 130.60; Hauff Mid-America Sports-gbb warm ups, 60.00; Kens-concessions, 143.33; Kesslers-SADD fundraiser/concessions, 398.38; Target-FBLA week/SADD fundraiser, 158.58; Region 1B BBB (paid by region, but processed through our custodial fund's clearing account): Aberdeen Christian School-region host site, 400.00; Deutsch, Patrick-bbb region official, 273.18; Deutsch, Scott-bbb region official, 236.55; Frericks, Kris-bbb region official, 180.00; Gaikowski, Bryan-bbb region official, 139.68; Holt, Adam-bbb region official, 93.60; Kusters, Christine-bbb region official, 25.00; Kusters-Jeff, bbb region chair, 500.00; Kusters-Zach, bbb region custodian, 50.00; Kurth, Travis- bbb region official, 121.62; Leola School District-bbb region host site, 200.00; Morlock, Marty-bbb region shot clock, 25.00; Paulson, Matt-bbb region official, 235.08; Pearson, Levi-bbb region official, 95.40; Ruesink, Doug-bbb region official, 370.74; Schlosser, Rich-bbb regionclock, 25.00; Severson, Shauna-bbb region treasurer, 100.00; Steinwandt, Tim-bbb region official, 180.00; Veflin, Wade-bbb region official, 219.06; Waage, Tom-bbb region official, 180.00; Warner School District-bbb region host site, 175.00; Waverly-SS-bbb region host site/region gbb admission, 1,109.00; Weismantel, Martin-bbb region official, 111.96; Wilmot School District-bbb region host site, 175.00; Zinter, Tonya-bbb region book, 25.00.

The following reports were presented:

Jeff Kusters: Superintendent/9-12 Principal/Athletic Director

Jessica Ringgenberg: K-8 Principal

Shauna Severson: Business Manager

Achen/Hart: Athletic Co-op

JLG: Building

2024-072 Motion by Sumption, second by Ellwein to approve a CD at Plains Commerce Bank in the amount of \$500,000.00. All voted Aye. Motion carried.

A draft of the Negotiated Agreement/Teacher Handbook was distributed to the board. It will be reviewed once negotiations are complete.

2024-073 Motion by Achen, second by Hart to transfer \$75,000 from Special Education Savings to Checking. All voted Aye. Motion carried.

2024-074 Motion by Sumption, second by Hart to approve the following election workers for the Opt Out Election on April 9, 2024: Frederick- Diane Bruns, Mavis Cox, Deb Gustafson; Westport- Laura Adema, Melissa Ellwein, Lisa Ham; and set the rate of pay at \$200/election day plus mileage, as well as, \$15/hr for any training/set up prior to election day. All voted Aye. Motion carried.

The JLG Agreement was tabled to the regular April board meeting.

2024-075 Motion by Sumption, second by Ellwein to open negotiations for the 2024-25 school year. All voted Aye. Motion carried.

2024-076 Motion by Sumption, second by Achen to approve the resignation of Shauna Severson as Concessions Manager. All voted Aye. Motion carried.

The Board would like to recognize the Leola/Frederick Titans BBB team for advancing to the State Tournament; Sofia Losure and Laura Sumption on being selected as 1st Team All-Lake Region Conference players and Jillian Ellwein on her Honorable Mention selection; Laura Sumption for being selected as the MVP of the conference; Levi Little for being named an Academic All-State for Hockey.

2024-077 Motion by Achen, second by Sumption to go into executive session at 7:23 p.m. for SDCL 1-25-2 (1) Personnel. All voted Aye. Motion carried.

Schlusser declared the board out of executive session at 8:11 p.m.

2024-078 Motion by Hart, second by Achen to adjourn at 8:11 p.m. All voted Aye. Motion carried.

The next meeting of the Frederick Area Board of Education will be held April 15, 2024 at 7:00 p.m.

Rich Schlusser, President

Shauna Severson, Business Manager