

OFFICIAL BOARD PROCEEDINGS
 FREDERICK AREA SCHOOL DISTRICT #6-2
 AUGUST 12, 2019

The meeting was called to order on August 12, 2019, at 7:00 p.m. by President Rich Schlosser. Members present were Jon Ellwein, Richard Achen and Alex Hart. Dan Nickelson was excused. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kusters, K-8 Principal Jessica Ringgenberg, Business Manager Janel Wagner and Brad Miedema.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public were allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 19-015 Motion by Hart, second by Achen to approve the agenda as amended: remove 6c. NCSEC meeting; 7. Public School Exemption Certificate – add #20-3. All aye, carried.

Action 19-016 Motion by Achen, second by Hart to approve consent agenda which included the following items as presented: minutes of meetings held July 8, 2019 with corrections and July 25, 2019; July 2019 financial report, agency accounts and investments; July 2019 District bills and July 2019 payroll. Corrections to July 8, 2019 minutes are as follows: *delete Richard Achen as having Oath of office administered*; and Action 19-002 after first sentence insert *It was moved by Ellwein, second by Hart to cease nominations and cast an unanimous vote for Dan Nickelson as Vice President*. All aye, carried.

Ending July 31, 2019	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
Beginning checking Balance	\$536,627.73	\$328,045.91	\$345,264.71	\$7,798.67	\$5,145.17	\$490.82	\$38,908.42
<u>Revenue:</u>							
Taxes	\$40,193.31	\$4,975.68	\$3,323.41				
Local Sources	\$375.00	\$3,436.40			\$575.24	\$200.00	\$440.00
Intermediate Sources	\$581.94						
Interest	\$51.72						\$1.81
Federal & State	\$35,823.00		\$199.09				
Total Revenue	\$77,024.97	\$8,412.08	\$3,522.50	\$0.00	\$575.24	\$200.00	\$441.81
<u>Disbursements</u>							
Bills	\$66,204.77	\$53,183.64	\$1,604.99		\$1,436.00		\$1,891.54
Payroll	\$116,265.69		\$9,127.61		\$1,164.36	\$21.00	
Total Disbursements	\$182,470.46	\$53,183.64	\$10,732.60		\$2,600.36	\$21.00	\$1,891.54
Total checking balance	\$431,182.24	\$283,274.35	\$338,054.61	\$7,798.67	\$3,120.05	\$669.82	\$37,458.69
Beginning investment balance	\$404,848.64	\$1,493,634.20	\$956,175.05	\$17,189.23			
Interest	\$1,972.46						
Total investment balance	\$406,821.10	\$1,493,634.20	\$956,175.05	\$17,189.23			
Ending Balance	\$838,003.34	\$1,776,908.55	\$1,294,229.66	\$24,987.90	\$3,120.05	\$669.82	

Claims approved: July 2019 Payroll – General Fund salaries 66,764.18; Special Education salaries 5,661.94; Food Service salaries 580.52. EFTPS, federal income tax/Social Security/Medicare 19,910.58; AFLAC, supplemental insurance 837.01; American Funds, retirement 1,095.02; Delta Dental, insurance 1,612.74; Reliastar Life, insurance 261.78; Security Benefits, retirement 417.25; VSP, vision insurance 270.28; Wellmark, health insurance 17,949.00, SD Retirement 11,312.51; SD Retirement Supplemental, 465.26.

General Fund: Aberdeen American News, subscription 186.53; Agtegra, gasoline 35.00; Amazon, classroom supplies 524.06; Arrowwood Resort & Conference Center, Supt conference 113.95; Auto Value Aberdeen, bus repairs 145.98; Barondeau, Janelle, coach training 35.00; Bledsoe Chiropractic, DOT physical 80.00; Casey's, gasoline 91.50; Cengage Learning Inc, workbooks 765.60; Cole Papers Inc, copier paper/supplies 1,794.09; Comfort Inn and Suites, CTE conference 266.98; Crawford Trucks & Equipment Inc, bus repairs 210.32; Dakota Broadcasting LLC, radio advertising 500.00; Dakota Outdoors, fitness center equipment repairs 580.00; Decker Equipment, locker hooks 38.95; Edgenuity, software license 1,200.00; Farnam's Genuine Parts Inc, bus repairs 10.98; GDI News, subscription/publishing 264.44;

Gopher Sport, PE equipment 117.94; Hub City Radio, radio advertising 500.00; Innovative Office Solutions LLC, supply room supplies 207.00; Johnson Controls, HVAC repairs 2,819.73; Jostens Inc, yearbooks 1,110.65; McLeod's Printing & Office Supply, check blanks 179.57; Menards, building repairs 503.72; Merchant Services, online lunch payment fees 40.80 ; M-F Athletics, track equipment 364.44; Mid-American Research Chemical, gym floor maintenance 3,030.96; Midwest Pest Control, maintenance 47.00; Montana-Dakota Utilities Co, electric 2,148.25; Pantorium Cleaners Inc, supplies 111.15; Scholastic Inc, Scholastic News 215.35; Scholastic Inc, paperback books 17.88; School Specialty, classroom supplies 2,477.80; SD High School Golf Coaches Association, membership dues 10.00; SDASBO, Bus Mgr conference 75.00; SDFBCA, membership dues 20.00; South Dakota Retirement System, early retirement payment 25,045.00; Sumption, Sarah, coach training 70.00; Teachers Pay Teachers, gift cards 505.00; Town of Frederick, utilities 279.99; Training Room Inc, training supplies 217.41; Trust & Agency Account, Imprest reimbursement 197.27; United States Postal Service, postage 13.50; WalMart, classroom supplies 43.73; West Interactive Service Corp, School Messenger 1,440.00; Arthurs, Crystal, CTE conference travel 58.07; Auto Value Aberdeen, bus repairs 150.97; Innovative Office Solutions LLC, supplies 10.10; James Valley Telecommunications, telephone 240.87; Menards, bus repairs 23.14; Pomp's Tire Service Inc, tires 456.82. **Capital Outlay Fund:** A&B Business Solutions, printer contract 1,224.23; Amazon, textbooks 524.71; Edmentum, Exact Path license 4,000.00; Houghton Mifflin, textbooks 935.68; Johnson Controls Fire Protection LP, fire panel 2,322.16; Midwest Wall Systems, building repairs 5,936.40; Pearson Education Inc, textbooks 1,694.30; Ruckus Networks, wireless license 451.30; School Specialty, whiteboards 674.02; JM Electric Inc, fire alarm/dishwasher install 1,088.96. **Special Education Fund:** Amazon, chair 62.99; Avera St Lukes, occupational therapy 616.00; parent, ESY mileage 75.60; Innovative Office Solutions LLC, classroom supplies 22.82; parent, ESY mileage 123.48; McGraw-Hill School Education Holdings, LLC, curriculum 265.22; NCS Pearson Inc, assessments 161.50; School Specialty, table/classroom supplies 469.74; Teachers Pay Teachers, gift cards 50.00; parent, ESY mileage 100.80. **Food Service Fund:** Gunther, Ashley, SNA conference travel 54.00; Gunther, Faye, SNA conference travel 127.70.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal
- C. Business Manager

Action 19-017 Motion by Achen, second by Ellwein to recognize receipt of Public School Exemption Certificates #20-1, #20-2, and #20-3. All aye, carried.

Action 19-018 Motion by Achen, second by Ellwein to approve Open Enrollment applications #20-6, #20-7, #20-8, and #20-9. All aye, carried.

Action 19-019 Motion by Hart, second by Achen to declare item listed as surplus and authorize the Business Manager to dispose of the item. Value of \$300.00 as appraised by Ellwein, Achen and Hart. All aye, carried.

Action 19-020 Motion by Achen, second by Ellwein to approve the following policies: CM – School District Annual Report, DJC – Bidding Requirements, DJD – Local Purchasing, DJF – Purchasing Procedures, DJG – Vendor Relations, DK – Payment Procedures, DLA – Payday Schedules, and DN – School Properties Disposal Procedure. All aye, carried.

The board would like to welcome Mr. Bradley Miedema as the K-12 Music teacher.

Action 19-021 Motion by Hart, second by Achen to adjourn at 8:45 p.m. All aye, carried.

Rich Schlosser, President

Janel Wagner, Business Manager