

UNOFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 MAY 9, 2022

The meeting was called to order on May 9, 2022, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Alex Hart, Jon Ellwein and Eric Sumption. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Hettich.

The meeting began with all present reciting the Pledge of Allegiance. Members of the public are allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 22-107 Motion by Achen, second by Ellwein to approve the agenda as amended: change Resignation to Resignations on #17; and add SY2223-8 and change Open Enrollment Application to Open Enrollment Applications on #19. All aye, carried.

Action 22-108 Motion by Hart, second by Sumption to approve consent agenda which included the following items as presented: minutes of meeting held April 13, 2022, April 2022 financial report, agency accounts and investments, district bills and April 2022 payroll. All aye, carried.

Frederick Area School District Statement of Cash Receipts, Cash Disbursements, Cash Balances and Payroll For the Month Ended April 30, 2022									
	GENERAL FUND (10)	CAPITAL OUTLAY FUND (21)	SPECIAL EDUCATION FUND (22)	FOOD SERVICE FUND (51)	DRIVERS ED FUND (53)	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	Custodial Fund (71)	Ovid Stevens Scholarship Trust (76)	FIDUCIARY FUNDS ACCOUNT TOTALS
<b>Beginning checking balance</b>	\$324,989.29	\$415,977.95	\$113,998.22	(\$1,254.00)	\$2,375.62	\$856,087.08	\$8,143.96	\$0.85	\$8,144.81
Receipts:									
Local Sources	\$8,287.40	\$3,800.00		\$195.00			\$732.85		
County Sources	\$80,768.91	\$46,761.21	\$21,115.46						
State Sources	\$50,523.00		\$416.98						
Federal Sources				\$18,617.11					
Interest	\$34.00						\$0.43		
<b>Total Receipts</b>	\$139,613.31	\$50,561.21	\$21,532.44	\$18,812.11	\$0.00	\$0.00	\$733.28	\$0.00	\$0.00
Disbursements:									
Bills	\$28,346.40	\$2,663.96	\$4,907.48	\$6,338.79	\$60.47		\$2,191.82		
Payroll	\$131,330.37		\$25,930.99	\$5,704.28					
<b>Total Disbursements</b>	\$159,676.77	\$2,663.96	\$30,838.47	\$12,043.07	\$60.47	\$205,282.74	\$2,191.82	\$0.00	\$2,191.82
<b>Total checking balance</b>	\$304,925.83	\$463,875.20	\$104,692.19	\$5,515.04	\$2,315.15	\$881,323.41	\$6,685.42	\$0.85	\$6,686.27
<b>Beginning investment balance</b>	\$273,893.58	\$1,933,634.20	\$1,446,175.05			\$3,653,702.83		\$27,419.15	\$27,419.15
Interest	\$703.13								
<b>Total investment balance</b>	\$274,596.71	\$1,933,634.20	\$1,446,175.05			\$3,654,405.96		\$27,419.15	\$27,419.15
<b>Ending Fund Balance</b>	\$579,522.54	\$2,397,509.40	\$1,550,867.24	\$5,515.04	\$2,315.15	\$4,535,729.37	\$6,685.42	\$27,420.00	\$34,105.42

**Claims approved:** April 2022 Payroll – General Fund salaries 72,497.08; Special Education salaries 17,342.45; Food Service salaries 3,626.89. EFTPS, federal income tax/Social Security/Medicare 25,799.44; AFLAC, supplemental insurance 1,229.69; American Funds, retirement 1,466.70; Delta Dental, insurance 1,922.28; The Standard, life insurance 297.81; Security Benefits, retirement 1,238.48; Optilegra, vision insurance 428.36; Wellmark, health insurance 18,015.00; SD Retirement 14,607.98; SD Retirement Supplemental, 4,493.48. **General Fund:** Aberdeen Asphalt, Inc, snow removal 1,947.50; Aberdeen Awards, letter pins 100.00; Agtegra Bath Fertilizer, fuel 9,586.91; Amazon Capital Services, repairs 675.90; American Red Cross Training Services, staff CPR training 910.00; Boston Fern, graduation flowers 100.00; BP, fuel 154.04; Cash-Wa Distributing Co of Fargo, LLC, Fresh Fruits & Vegetables program 822.11; Championship Productions, coach training refund (39.99); Cole Papers Inc, supplies 2,329.73; Cole Papers Inc, supplies 693.78; Custodial Account-FASD, Imprest reimbursement 900.00; Dakota Supply Group, supplies 635.30; Delta Airlines, travel 1,694.40; Eide Bailly LLP, audit 6,105.89; Family, Career and Community Leaders of America, registration fees 615.00; Farmers Union Oil, repairs 793.40; GDI News, publishing 270.15; Grammarly, subscription 139.95; Hettich, Janel, conference meals 54.00; Howard Wood Dakota Relays, track meet entry fee 100.00; James Valley Telecommunications, telephone 238.90; Jostens Inc, graduation supplies 78.90; Kessler's, supplies 108.68; Knight Truck & Trailer Sales, repairs 1,646.00; Menards, shelf 101.38; Merchant Services, online lunch payment fees 31.99; Mid-American Research Chemical, supplies 2,153.62; Midstates Group, music awards 97.50; Midwest Pest Control, pest control 62.00; Montana-Dakota Utilities Co, electric 3,959.07; Oriental Trading, supplies 39.92; Pantorium Cleaners Inc, supplies 262.00; Pioneer Athletics, supplies 374.40; Platnium Auto Spa, car wash 12.00; Quality Inn & Suites South, FCCLA travel adjustment (23.00); Ramkota Hotel, travel 216.00; Running Supply Inc, supplies 65.94; SD High School Activities Association, rule books 79.00; South Dakota Medicaid, admin fee 33.33; Taylor Music Inc, supplies 21.30; Titan Machinery, repairs 373.21;

Ulmer, Maggie, supplies 38.97; Yesway, fuel 76.74 **Total \$39,385.92.** **Capital Outlay Fund:** A&B Business Solutions, managed print contract 693.96; American Time, clock 166.05; Hauff Mid America Sports, track uniforms 1,920.00 **Total \$2,780.01.** **Special Education Fund:** Avera St Luke's, therapy services 2,692.80; Custodial Account-FASD, Imprest reimbursement 444.00; student family member, mileage 75.60; USD Center for Disabilities, autism training registration 750.00 **Total \$3,962.40.** **Food Service Fund:** Cash-Wa Distributing Co of Fargo, LLC, food/supplies 5,077.59; Cash-Wa Distributing of Kearney Inc, food 27.75; Community Store, food 14.37; Pantorium Cleaners Inc, supplies 48.62; SNASD, conference registration 441.20 **Total \$5,609.53.** **Imprest checks:** Aberdeen Catholic Schools, track meet entry fees 75.00; Camp Dream Makers, registration fee 444.00; Faulkton Area School District, golf entry fees 15.00; Groton Area School District, track meet entry fees 150.00; Hitchcock-Tulare School District, track meet entry fees 100.00; Ipswich School District, track meet entry fees 100.00; Redfield School District, track meet entry fees 125.00; SDCA, conference registration fee 335.00 **Total \$1,344.00.** **Custodial Fund:** Hoffman, Nathan, Build Your Base reimbursement 760.30 **Total \$760.30.**

Reports were given by Mr. Kusters and Mrs. Ringgenberg. Ms. Hettich reported the Fiscal Year 2022 audit was accepted by the SD Auditor General. Mr. Sumption had no report for the North Central Special Education Cooperative.

Ms. Tamie Nickelson was called on and presented an informational document to the board regarding a STEM program. No action taken.

Action 22-109 Motion by Ellwein, second by Hart to approve an amendment to Chandler Cox's 2021-2022 contract to add three hours per week from 5/23/22 through 5/31/22, and to add eight hours per week from 6/1/22 through 6/30/22. All aye, carried.

Action 22-110 Motion by Sumption, second by Ellwein to approve carpet installation in the fifth and sixth grade classrooms; approved to issue checks for flooring materials and installation. All aye, carried.

Action 22-111 Motion by Achen, second by Sumption to approve the Superintendent to sign the Professional Services Agreement for Sports Ticket Live LLC. All aye, carried.

Action 22-112 Motion by Ellwein, second by Sumption to allow James Valley Telephone to purchase the district-owned spectrum license. All aye, carried.

Action 22-113 Motion by Achen, second by Sumption to approve summer radio advertising-same as previous years. All aye, carried.

Action 22-114 Motion by Sumption, second by Ellwein to approve Bus Order Agreement for the purchase of a 14-passenger Chevrolet Collins mini-bus from Foreman Sales. ESSER II amendment will be made to request reimbursement. All aye, carried.

A discussion was held with community members regarding the construction of a new crow's nest at the football field. No action taken.

A discussion was held regarding a potential HVAC update project for the locker room area. No action taken.

Action 22-115 Motion by Hart, second by Ellwein to submit the following votes for the SDHSAA 2022 Amendments: Yes for #1-6; No for #7. All aye, carried.

Action 22-116 Motion by Sumption, second by Hart to accept resignations for Jessica Ringgenberg – Drama Club Advisor, and Janel Hettich – Business Manager, both effective June 30, 2022. All aye, carried.

Action 22-117 Motion by Sumption, second by Achen to accept the following 2022-2023 administrative contracts, certified contracts, and employment agreements with salaries to be published in July 2022: Taylor Achterberg-teacher; Jennifer Anliker-teacher; Crystal Arthurs-teacher, FCCLA advisor; Richard Bakeberg-bus driver; Janelle Barondeau-teacher, Assistant Track coach, Head Cross Country coach; Julie Brotzel-Technology Coordinator; Mark Christianson-bus driver; Thersia Cox-Assistant Custodian/Concessions Manager, bus driver; Jennifer Dallmann-teacher; Janet Elsen-paraprofessional; Ashley Gunther-Assistant cook; Faye Gunther-Head cook; Wayne Haas-Assistant Track coach; Morgan Hoffman-teacher; Alura Johnson-Assistant Volleyball coach; Marie Knutson-paraprofessional; Christine Kusters-teacher, Special Education Director; Jeffrey Kusters-Athletic Director, Head Football coach, Head Girls Basketball coach, Head Golf coach, bus driver, Driver's Education teacher; Zachary Kusters-Head Custodian; Sharon Langley, teacher; Jennifer Little-teacher; Melissa Meidinger-teacher; Marty Morlock-teacher, Assistant Football coach, Head Track coach, Grounds Maintenance; Don Nickelson-Head JH Boys Basketball coach, Brock Pashen-teacher, Yearbook advisor, Head Boys Basketball coach; Jennifer Pashen-teacher; Caitlin Podoll-teacher; Lance Podoll-Bus Supervisor, bus driver; Traci

Reineke-paraprofessional; Jessica Ringgenberg-K-8 Principal; Megan Russo-Assistant Track coach; Ashley Schmidt-counselor; Sarah Sumption-teacher, Assistant Cross Country coach, Science Fair advisor, Assistant Girls Basketball coach; Stacey Sumption-Administrative Assistant; Warren Sumption-Assistant JH Boys Basketball coach; Bryson Thorpe-Assistant JH Boys Basketball coach; Paula Tschosik-teacher; Maggie Ulmer-teacher; Keith Underberg-bus driver; Leesa Ware-Head Volleyball coach; and Tonya Zinter-teacher. All aye, carried.

Action 22-118 Motion by Sumption, second by Ellwein to approve Open Enrollment applications #SY2223-7 and #SY2223-8. All aye, carried.

Ms. Hettich presented the preliminary Fiscal Year 2023 budget.

The school board would like to congratulate the participants at the NSU Math Contest, including in the Geometry division a 5<sup>th</sup> place finish for Olivia Morlock and honorable mentions to Sofi Losure and Chloe Arneson. Congratulations to the participants at the Howard Wood track meet, and thank you to the Men's Community Club for their contribution to fund the hotel stay in Sioux Falls.

Action 22-119 Motion by Achen, second by Sumption to enter Executive Session per SDCL 1-25-2 (1) – Employee Matters at 8:56 p.m. All aye, carried.

Exit Janel Hettich at 9:01 p.m.

President Schlosser declared Board out of Executive Session at 9:52 p.m.

Action 22-220 Motion by Ellwein, second by Hart to adjourn at 9:52 p.m. All aye, carried.

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Rich Schlosser, President

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Janel Hettich, Business Manager